



Appendix E Permission to Allow Electronic Recording

The Aurora Public Schools' Division of Instruction utilizes audio and video recordings of administrators, instructional support staff, and classroom teachers for professional learning purposes.

I give my permission to be recorded for such purposes under the following conditions:

- If requested, I may listen to or view the recording prior to its use for professional learning; after such viewing, I may decide to deny my permission for its use
- Those being videotaped will be made aware of the intended use of the videotape
- The recording may not be used by my supervisor for purposes of performance evaluation
- The recording may not be used for purposes other than the professional learning for which it was intended

Title of Videotape: _____

Employee Signature

Date

Division of Instruction Signature

Date